Meeting Minutes

# Weekly Meeting with team/Supervisor

# Meeting No: 4

## Meeting Details

|  |  |
| --- | --- |
| Date: | 26/09/2024 |
| Venue: | RMIT Building 14 Level 10 Room 31 |
| Attendees: | Yoan-Mario Hristov  Chee Kin Go  Edward Lim Padmajaya  Evelyn Lie  Frandom Leo Inovejas  Jyoti Kundu |
| Apologies: |  |

## Information / Decisions

|  |  |
| --- | --- |
| No. | Item |
| 1. | Continue working on assigned features |
| 2. | We have confirm with product owner to do quick demo next week |
| 3. | We have selected to implement Email reminder and hosting VetCare on AWS as enhaced feature |
| 4. | Evelyn Lie to migrate the datebase on Docker |

## Action Items

|  |  |  |  |
| --- | --- | --- | --- |
| No. | Item | Who | By |
| 1. | Create Database table for clinic | Chee Kin | Week 10 |
| 2. | Create Select Clinic page when scheduling appointment | Chee Kin | Week 10 |
| 3. | To add clinic selection for vet registration | Chee Kin | Week 10 |
| 4. | To create FAQ section for Vetcare | Frandom Leo Inovejas | Week 10 |
| 5. | Request Prescription Refill | Yoan-Mario Hristov | Week 10 |
| 6. | Add email reminder for upcoming appointment | Edward Lim Padmajaya | Week 11 |
| 7. | Continue implementation of educational resource page | Frandom Leo Inovejas | Week 10 |
| 8. | Docker migration | Evelyn Lie | Week 11 |